



## MEMORANDUM

Date: May 20, 2025

To: Public

From: OSSAA

Subject: **Public Service Announcement – One-Time Change of School Hardship Waiver**

To be eligible for a one-time change of school hardship, students must submit a *Student Transfer Application* through the State Department of Education's website between June 1st and July 15th.

If a student is returning to their home district, the school must provide documentation showing the student began the enrollment process on or before July 15th.

Details of the criteria can be found on the OSSAA Website under "One Time Change of School Hardship Criteria." Students who miss the July 15th deadline will not be granted a hardship under the "one-time change of school" criteria.

A hardship waiver submitted after the deadline must demonstrate an unusual, unforeseen, or unavoidable circumstance that compelled the student to change schools.

Once the student has begun the enrollment process, the school is responsible for submitting the hardship waiver to the OSSAA.