



Dual Residency Compliance Protocol

NAME OF RECEIVING SCHOOL: _____

The following documentation is required for all requests seeking approval for varsity participation for dual residence eligibility.

- Student Record Form;
- OSSAA Transfer Athletic eligibility Information Form (Sending School form)
- Affirmation of Compliance after a Change in Residence and School;
- Changing Schools Form;
- A statement from the family explaining the current situation with the residence in the former district, including copies of lease agreements or contracts if applicable; (for sale, being leased/rented to a non-family member, etc.);
- A statement from the family that the former residence is not being rented, leased or occupied by a family member;
- A statement from the family indicating they understand eligibility is granted based on the new residence and no family member will return to the former residence;
- Pictures of each room (labeled) of the former residence verifying the residence has been completely emptied of all belongings;
- A statement from the school administrator verifying the family is a resident of their school district.
- Copy of any lease agreements, contracts for new residence.
- Copy of any lease agreements, contract for former residence.

A request for approval for varsity participation is being submitted to the OSSAA. I verify all documentation is accurate and included in this request.

Signature of Receiving School Administrator

Date

Email address

Phone