



OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION

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TO: Principals, and Athletic Directors of all Football Playing Schools

FROM: Mike Whaley, Associate Director

SUBJECT: 2019 Football play-offs

DATE: November 8, 2019

If your high school football team qualifies for the 2019 play-offs, the following will apply:

1. All first round games with the exception of possible multi-high school district conflicts will be played on Friday, November 15, at 7:30 p.m. Game dates and times of other play-off rounds will be listed on the championship brackets on our web page. Championship brackets can be found in the 2019-20 OSSAA Administrators Handbook on pages FB 20, 21 & 22. NOTE: The first round play-off football bracket will be available on the OSSAA Website (www.ossaa.com) by 2:00 p.m. on Saturday, November 9. Updated brackets will be available on the web site by 2:00 p.m. on each Sunday throughout the play-offs.
2. **Please remember that each school is required to enter the score of their play-off game within 24 hours of the conclusion of the game. Any coach failing to report the score within 24 hours of the conclusion of a contest throughout the season will be notified in writing by OSSAA staff of his or her failure to comply. A copy of that correspondence will be sent to the coaches' school administrator as well. A second incident of failure to report will result in the coach being placed on warning for a period of one year. A third and subsequent failure to report will result in suspension of the coach for the next contest.**
3. Tickets for each round of the play-offs will be provided by the OSSAA. Tickets will be sent to the host school by Fed-Ex on Monday prior to the respective round of play-off games. Ticket prices will be as follows:

Ticket prices for all games throughout the state play-off series will be \$7.00. NOTE: In games that are not semi-finals or championship games, host schools may sell reserve seats for \$9.00 PLEASE CALL OUR OFFICE BY 10:00 A.M. ON THE MONDAY BEFORE YOUR GAME SO THAT WE CAN SEND OSSAA TICKETS TO BE USED FOR YOUR RESERVED SEATING. All money received from reserve ticket sales must be reported on the financial form provided by the OSSAA. Reserved seating shall not affect seating for the visiting fans or cause them to purchase tickets at an increased price.

4. **The following chart will be used for expenses by the host schools who have a team participating. The host school may claim the total amount listed for their classification:**

Class	Site Exp	Security	Total
6A	\$2,800	\$600	\$3,400
5A	\$2,100	\$600	\$2,700
4A	\$1,500	\$400	\$1,900
3A	\$1,500	\$300	\$1,800
2A	\$1,250	\$300	\$1,550
A	\$1,250	\$200	\$1,450
B OR C	\$1,000	\$200	\$1,200

5. **The claim form for travel reimbursement can be found on the football page of the OSSAA website. It is due back no later than December 15.**
6. **Game officials will be assigned and paid by the OSSAA.** A link listing the game officials will be posted to the secured site of our webpage on the Tuesday prior to the respective round of play-off games. (This is the same list we send to officials.)
7. **We ask each school hosting a play-off game to develop an emergency plan for unexpected occurrences during the game, and to make everyone involved in the operation of the game aware of your plan, including the administration from the visiting school. Please communicate your plan for ambulance services, should they be needed. Specify whether you will have an ambulance on site or have access to services in a timely manner. Also please review your plan for inclement weather. You can find those guidelines under "Sports Medicine" on the OSSAA web page at www.ossaa.com.**
8. Plaques for district (regular season), bi-district (second round winners for classes B-1A-2A) regional (second round for Classes C-3A-4A-5A) and area (semi-finals) champions will be sent directly to the winning schools.
9. Additional information regarding the 2019 play-offs can be found in the 2019-20 OSSAA Administrators Handbook on pages FB8-FB11.
10. REMINDER: Applications for Academic Achievement Awards are due no later than Thursday, November 15. The application form can be found on our web page under the "sports" tab and the football link.

If there are any additional questions, please call our office.

11. The NFHS Network owns the video rights to all OSSAA Playoff contests regardless of sport. Anyone interested in live streaming video from an OSSAA Football Playoff game must fill out the form found on the Football Page of the OSSAA website and send the form to OSSAA Media Director Van Shea Iven, vsiven@ossaa.com, for approval. The \$200 fee will be waived for all student-based school broadcasts.
12. In determining sites for semi-finals and finals games in classes 5A and 6A, the following criteria will be used: In an even-numbered calendar year, the best available site on the east side of the state will be selected. In an odd-numbered calendar year, the best available site on the west side will be selected. (This being an odd-numbered year, 2019: West side venues will be used unless both participants are from the East.) For games that include schools outside the Tulsa or Oklahoma City areas, the OSSAA will select play-off site. If an adequate facility is not available using this criteria, the OSSAA shall determine the play-off site.

It may be necessary to assign the home stands to the fan base of the designated visiting team. If this need arises, OSSAA will notify both participating schools by Monday at 4:00 p.m. of the play-off week.