

FOR OFFICE USE

\_\_\_\_ Approved  
\_\_\_\_ Disapproved  
\_\_\_\_ Criteria  
\_\_\_\_ Initial

# REQUEST FOR OSSAA HARDSHIP ELIGIBILITY CLARIFICATION --For Student over Age Limit or Requesting Additional Period of Eligibility

Check one:  Overage  Additional Period of Eligibility

Must be completed by the voting delegate or principal of receiving school

Name of Student \_\_\_\_\_ School Attending \_\_\_\_\_

Date of first attendance \_\_\_\_\_ Date enrolled \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Is applicant a legal student in your district? Yes  No  Tuition\_\_ Transfer \_\_ Guardianship\_\_ Other \_\_\_\_\_

School district in which legal address of student is located \_\_\_\_\_

Residence Address \_\_\_\_\_ Home Telephone \_\_\_\_\_

With whom is student living and relationship to that person? \_\_\_\_\_

Student's Height \_\_\_\_\_ Weight \_\_\_\_\_

In which activities does the student participate? \_\_\_\_\_

### List school (s) attended in previous years with corresponding dates and activities in which student participated:

7<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

8<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

9<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

10<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

11<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

12<sup>th</sup> \_\_\_\_\_  
(Year) (School) (Activities)

A waiver of the age limit will not be granted at the high school level if the student already has participated in athletics during six different school years, or at the ninth grade level or below, if the student already has participated in athletics during three different school years. An additional period of participation will not be granted if the student was able to attend school continuously and make normal academic progress in each school year.

### Principal or Voting Delegate should initial the following questions prior to sending the request to the OSSAA office.

1. \_\_\_\_\_ I have reviewed the process for requesting a waiver with the family prior to this waiver request being sent to the OSSAA office.
2. \_\_\_\_\_ I have determined that circumstances beyond the control of the student and the student's family prevented the student from making normal academic progress.
3. \_\_\_\_\_ I have attached a written explanation of those circumstances, and documentation that supports this request.
4. \_\_\_\_\_ Signatures of all parties appear on the *Request for Hardship Eligibility Clarification Form*.
5. \_\_\_\_\_ I understand that submission of incomplete or inaccurate information will result in the hardship being denied due to lack of information.
6. \_\_\_\_\_ I understand that submission of incomplete or inaccurate information could cause eligibility to be revoked and could result in the forfeiture of contest(s) in which the student participated and other penalties imposed if deemed necessary.

**Note: Questions not initialed will be viewed as incomplete and may cause the waiver request to be denied due to lack of information.**

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent(s) or legal guardian's signature \_\_\_\_\_

Case submitted by: \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

(Voting Delegate or Principal - PLEASE PRINT)

PRINCIPAL'S OR VOTING DELEGATE'S SIGNATURE \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ SCHOOL ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

(Please provide complete school address on every request.)

**SHOULD THIS HARDSHIP WAIVER REQUEST BE DENIED, DUE PROCESS RIGHTS AND PROCEDURES CAN BE FOUND BY REFERRING TO THE OSSAA ADMINISTRATORS' HANDBOOK UNDER CONSTITUTION SECTION 6.**

OSSAA ELIGIBILITY RECORD FORM FOR STUDENTS IN GRADES 7-12  
2017  
(TO BE FILLED OUT BY THE STUDENT AND PARENT AND FILED IN PRINCIPAL'S OFFICE)

Updated July

NAME OF STUDENT (PRINT) \_\_\_\_\_ Grade \_\_\_\_\_ Birth date \_\_\_\_\_ Age \_\_\_\_\_

Student's Current Address \_\_\_\_\_

Last School attended \_\_\_\_\_ Last School Address \_\_\_\_\_  
Zip \_\_\_\_\_

**NOTE: STUDENT AND PARENT MUST SIGN BELOW AND EXPLAIN ALL "YES" ANSWERS FROM BELOW ON BACK OF FORM.**

- | <u>YES</u>               | <u>NO</u>                |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Before September 1 will you be 14 years of age for 7th grade, 15 years of age for eighth grade, 16 years of age for ninth grade, or 19 years of age for high school participation? (Rule 1)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Did you fail any classes during the last 18-week grading period? (Rule 3 & 4)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Are you currently failing any class? (Rule 3)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Were you ineligible to participate at any time during the last 18-week grading period? (Rules 3 & 4)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Have you done anything to jeopardize your amateur status such as receiving cash or merchandise connected with an athletic activity? (Rule 5)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Have you completed all 12 <sup>th</sup> grade requirements for high school graduation? (Rule 6)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Have you failed any semesters (received no credit for the semester) since the time you entered the 7th grade? (Student's are generally limited to participating in athletics during the 7 <sup>th</sup> grade and the five school years that follow consecutively after that school year- Rule 7) |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Since entering 7 <sup>th</sup> grade have you ever home-schooled or had an interruption in consecutive semesters of the educational tract?  |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Are you now or have you ever repeated any grade since entering the 7th grade? (Rule 7)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Do you live with someone now other than whom you lived with last school year? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Do you live with someone other than your parents? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Do you live with only one parent? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Do you live outside this school district? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Is more than one residence owned, rented or maintained by your parents or guardian? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Have you ever attended school outside the district where your parents reside? (Rule 8)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. Are there other family members in grades K-12 attending a different school district other than the district you are now attending?   |
| <input type="checkbox"/> | <input type="checkbox"/> | 17. Have you ever participated at any school outside the district in which both parents had residence? (Rule 8)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 18. Have you, your parents, or your guardians ever been influenced in any manner by anyone in this school district to attend this school to engage in athletics? (Rule 9)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 19. Have you ever been granted athletic eligibility on the basis of an OSSAA hardship waiver? (Rule 20)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 20. Were you on an approved foreign exchange program last year? (Hardship Waiver Manual-X)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 21. Have you participated in a foreign exchange program for more than 365 days? (Hardship Waiver Manual-X)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 22. Were you suspended, expelled, or under discipline at the previous school attended, or were you or your parents having a conflict with a coach, teacher, or administrator at the time you left your previous school? (Rule 4 and 8)   |

Each of the undersigned also acknowledge and agree that identifying information about the above-mentioned student may be disclosed to OSSAA in connection with any investigation or inquiry concerning the student's eligibility to participate and/or any possible violation of OSSAA rules. OSSAA will undertake reasonable measures to maintain the confidentiality of such identifying information, provided that such information has not otherwise been publicly disclosed in some manner.

If the above guidelines are not satisfied for athletic eligibility, the student may be ineligible for one year. (See Rule 8)  
INCORRECT INFORMATION COULD CAUSE ELIGIBILITY TO BE REVOKED AND COULD RESULT IN THE FORFEITURE OF CONTESTS IN WHICH THE STUDENT HAS PARTICIPATED IN ADDITION TO OTHER PENALTIES.

\_\_\_\_\_  
(Student) (Date) (Coach) (Date)

\_\_\_\_\_  
(Parent/Guardian)

\_\_\_\_\_  
(Date)

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**PLEASE EXPLAIN ALL "YES" ANSWERS IN THE SPACE BELOW.**

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**FOR SCHOOL USE ONLY**

**TO BE COMPLETED AND CERTIFIED BY SCHOOL ADMINISTRATION**

Each school must have the following information on file:

1. Copy of this eligibility record form. (Send copy to OSSAA office with hardship request.)
2. Physical examination and an annual parent consent form. (Rule 1)
3. Attendance record for current 18-week grading period. (Rule 2)
4. Transcript and any other documentation regarding student's eligibility status.

If the student answers no to all of the above questions, you can be reasonably assured he/she is eligible (residence) to participate at your school. This is only an aid to the administrators concerning new students in your school system and does not automatically guarantee a student is eligible. If the student answers yes to any of the questions, further examination is required to determine eligibility status. NOTE: Any outstanding athlete transferring to your district should not be certified for athletic participation without complete information being obtained from all sources concerning the student's athletic eligibility.

Based on the above questions

(student's name - PRINT) \_\_\_\_\_  is eligible       is not eligible

to participate at (school) \_\_\_\_\_ for the school year 20\_\_ 20\_\_.

\_\_\_\_\_  
(School Administrator Name and Title)

\_\_\_\_\_  
(Date)