



# OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION

DAVID JACKSON, EXECUTIVE DIRECTOR

Assistants : Amy Cassell - Mike Plunkett - Mike Whaley - David Glover - Todd Goolsby



TO: Principals, and Athletic Directors of all Football Playing Schools

FROM: Mike Whaley, Associate Director

SUBJECT: 2017 Football play-offs

DATE: October 31, 2017

If your high school football team qualifies for the 2017 play-offs, the following will apply:

1. All first round games with the exception of possible multi-high school district conflicts will be played on Friday, November 10, at 7:30 p.m. Game dates and times of other play-off rounds will be listed on the championship brackets on our web page. Championship brackets can be found in the 2017-18 OSSAA Administrators Handbook on pages FB 18, 19 & 20. NOTE: The first round play-off football bracket will be available on the OSSAA Website ([www.ossaa.com](http://www.ossaa.com)) by 2:00 p.m. on Saturday, November 4. Updated brackets will be available on the web site by 2:00 p.m. on each Sunday throughout the play-offs.
2. **Please remember that each school is required to enter the score of their play-off game within 24 hours of the conclusion of the game. Any coach failing to report the score within 24 hours of the conclusion of a contest throughout the season will be notified in writing by OSSAA staff of his or her failure to comply. A copy of that correspondence will be sent to the coaches' school administrator as well. A second incident of failure to report will result in the coach being placed on warning for a period of one year. A third and subsequent failure to report will result in suspension of the coach for the next contest.**
3. Tickets for each round of the play-offs will be provided by the OSSAA. Tickets will be sent to the host school by Fed-Ex on Monday prior to the respective round of play-off games. Ticket prices will be as follows:

**Ticket prices for all games throughout the state play-off series will be \$7.00. NOTE: In games that are not semi-finals or championship games, host schools may sell reserve seats for \$9.00 PLEASE CALL OUR OFFICE BY 10:00 A.M. ON THE MONDAY BEFORE YOUR GAME SO THAT WE CAN SEND OSSAA TICKETS TO BE USED FOR YOUR RESERVED SEATING. All money received from reserve ticket sales must be reported on the financial form provided by the OSSAA. Reserved seating shall not affect seating for the visiting fans, or cause them to purchase tickets at an increased price.**

4. **The following chart will be used for expenses by the host schools who have a team participating. The host school may claim the total amount listed for their classification:**

Class	Site Exp	Security	Total
6A	\$2,800	\$600	\$3,400
5A	\$2,100	\$600	\$2,700
4A	\$1,500	\$400	\$1,900
3A	\$1,500	\$300	\$1,800
2A	\$1,250	\$300	\$1,550
A	\$1,250	\$200	\$1,450
B OR C	\$1,000	\$200	\$1,200



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5. **The claim form for travel reimbursement can be found on the football page of the OSSAA website. It is due back no later than December 15.**
6. **Game officials will be assigned and paid by the OSSAA.** A link listing the game officials will be posted to the secured site of our webpage on the Tuesday prior to the respective round of play-off games. (This is the same list we send to officials.)
7. **We ask each school hosting a play-off game to develop an emergency plan for unexpected occurrences during the game, and to make everyone involved in the operation of the game aware of your plan, including the administration from the visiting school. Please communicate your plan for ambulance services, should they be needed. Specify whether you will have an ambulance on site or have access to services in a timely manner. Also please review your plan for inclement weather. You can find those guidelines under "Sports Medicine" on the OSSAA web page at [www.ossaa.com](http://www.ossaa.com).**
8. Plaques for district (regular season), bi-district (second round winners for classes B-1A-2A-3A) regional (second round for Classes C-4A-5A) and area (semi-finals) champions will be sent directly to the winning schools.
9. Additional information regarding the 2017 play-offs can be found in the 2017-18 OSSAA Administrators Handbook on pages FB6-FB9.
10. REMINDER: Applications for Academic Achievement Awards are due no later than Thursday, November 16, or may be faxed November 17. The application form can be found on our web page under the "sports" tab and the football link.

If there are any additional questions, please call our office.