

EMERGENCY ACTION PLAN

SPORT: _____

YEAR: _____

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC TRAINER (ATC) AND GET THE AED (IF NOT ON-SITE).
3. IF THE ATC CAN NOT BE LOCATED, THE HEAD COACH WILL BECOME THE LEADER.

LEADER: _____

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: _____

- Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: _____

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
 - The nature of the injury and age of the athlete
 - The location of the athlete and directions to the site
 - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: _____

AMBULANCE ENTRANCE: _____

PERSON TO MEET THE EMS: _____

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: _____

- Will ride with the athlete in the ambulance in the event the parents cannot be located
- Will take the athlete's emergency info to the hospital

- * It is the certified athletic trainer or coach's responsibility to inform the administrator of the incident
- * It is the certified athletic trainer or coach's responsibility to inform the athlete's parents of the injury immediately.
- * It is the certified athletic trainer's responsibility to document the circumstances surrounding the activity and all actions taken.
- * Emergency medical info for each athlete is to accompany the team at all times.

EMS (Fire, Police, Ambulance): 911
Athletic Department:

Any High School:
Athletic Training Room:

ATC:
Nearest Hospital:

Site contact: