

Directions for Accessing the Preferential Officials Lists Site 2017—Class A/B

1. Click on the link, “Preferential Officials List and Bracket Entry Site,” located on OSSAA Rankings Site. Log-in as you would normally on the OSSAA Rankings Site.
2. Any basketball coach in the assigned district may access through the OSSAA Rankings Site.
3. Click on the “List of Available Playoff Officials” link in the upper right hand corner to show the list of officials. This will show a list of available eligible officials that have indicated to OSSAA that that are available for the OSSAA playoff series.
4. Enter the OSSAA ID number of a selected official and the program will populate the name and town. List officials in order of preference with the first official being your top preference. Preferential List will not submit without 15 officials selected.
5. Follow the criteria listed to complete the bracket.
6. List a name of an individual from each school that was involved in the selection process. Preferential List will not submit without a name from each school.
7. By clicking on the “Save Changes” button, the list will submit to OSSAA.
8. District manager will receive an email of receipt of verification from OSSAA and an email will be sent to OSSAA to confirm submission. (No lists or brackets will need to be faxed to the OSSAA.)
9. After clicking on the “Save Changes” button with a *full* list of 15 officials, adjustments/corrections/deletions can only be made by contacting Sheree Riddell at 405-840-1116 prior to noon on Tuesday, January 24.